



**CALVERT COUNTY
DEPARTMENT OF PARKS AND RECREATION**

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Board of Commissioners
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Shannon Nazzal, Director

**Calvert County Parks and Recreation
MINUTES OF PARKS & RECREATION ADVISORY BOARD**

February 8, 2023

Members Present:

Raymond Mahar
Michael Hyers
Bernadette Hager
Patrick Parise
Kevin Bobkoskie

Members Absent:

Greg Gott
Joshua Smith
Gregory Kernan

Staff Present:

Nola Formy-Duval
Shannon Nazzal

Public Present:

CALL MEETING TO ORDER: The meeting was called to order at 5:30 p.m. at the Edward T. Hall Aquatic Center and via Zoom.

GENERAL BUSINESS AND ADMINISTRATIVE MATTERS:

AGENDA APPROVAL: The agenda was reviewed. A motion to amend the agenda to add Parks restroom status to New Business was made by Ms. Bernadette Hager. Ms. Shannon Nazzal seconded the motion. Approved by acclimation.

MINUTES APPROVAL: The meeting minutes from October 2022 were reviewed. Ms. Hager motioned to approve the minutes. Ms. Nazzal seconded the motion. Approved by acclimation.

INTRODUCTION OF NEW EMPLOYEES; new hire employees, Laura Heron, Therapeutic Recreation Coordinator and Amanda Stillwagon, Parks & Safety Division Chief introduced themselves and relayed their responsibilities.

ELECTION OF OFFICERS; Chair and Vice Chair: Ms. Hager nominated Mr. Hyers as Chair and Mr. Mahar as Vice Chair. The nominees accepted the nominations. Ms. Hager made a motion to approve the nominations. Ms. Nazzal seconded the motion. Approved by Acclimation.

OLD BUSINESS:

CHGC Clubhouse Update – Ms. Nazzal updated the members that the Clubhouse is on track for September 2023 opening. Interior walls are up and electric conduit is in. The ceiling timbers were delivered and construction is moving steadily.

NEW BUSINESS:

PARK RESTROOM STATUS: Ms. Hager informed the members, she has been contacted by several patrons utilizing park restrooms have a concern of the condition of restrooms. Ms. Stillwagon updated the members with the status of new restroom buildings and the maintenance of restrooms prior to summer hours of the park.

REVENUE ENHANCEMENT POLICY: Ms. Nazzal informed the members that the Board of County Commissioners has approved the Revenue Enhancement Policy, which will address sponsorships, advertisements and in kind agreement type of programs.

UPDATED FEE SCHEDULE: Ms. Nazzal presented the updated 2023 Fee Schedule, which was approved by the Board of County Commissioners. The new fee schedule reinstated previously waived fees and implemented fees for pavilion rentals and the upcoming opening of the Clubhouse.

UPCOMING SURVEYS: Ms. Nazzal informed the members that Calvert County Government will be sending out surveys for input. These surveys will be influential for future initiatives.

Public Comment

No public comment.

Ongoing Business

Staff Reports

The Staff Reports were distributed for review.

Park Projects Update

Ms. Nazzal updated the members that Ward Farm Park parking lot lighting is nearing completion and a tot lot playground that we hope to be completed by April. The repairs due to storm damage are almost completed and awaiting inspections. Dominion Energy regional park is pending comment finalization to the engineers, the next step would be permitting for the infrastructure phase. Battle Creek Cypress Swamp facility is still undergoing interior demolition and replacing program supplies. A temporary trailer will be placed on site for staff, that are now relocated to other facilities. Breezy Point Beach restoration is still in the bid process, pending construction will determine the opening of the campground. The Harriet E. Brown Community center CIP presentation is upcoming. The Cove Point Pool re-decking is expected to be completed in May.

BOCC Agenda Items

3/14/23 CIP Projects

3/7/23 Good Sportsmanship Proclamation

Announcements

Summer Camp registrations

Items of Concern

No items of concern.

Recess, Subject to Motion of Privilege for Closed Meeting

One (1) item(s) to discuss §3-305(b) (1) Personnel matters.

ADJOURNMENT

A motion to adjourn the meeting was made by Ms. Hager and Mr. Parise seconded the motion. Approved by acclimation. The next meeting will take place on April 12, 2023 at the Edward T. Hall Aquatic Center and virtual meeting.