



CALVERT COUNTY ETHICS COMMISSION

P.O. Box 1104 Prince Frederick, Maryland 20678

MEETING NOTICE

The Calvert County Ethics Commission (CCEC) conducted an open meeting on *Tuesday, April 25, 2023*, at **4:00pm**, via Zoom.

Open Minutes

Roll Call

Present: Brian Fairweather, Chairperson
Thomas McClarren, Vice-Chairperson
Timothy Cox, Secretary – Absent until 4:05
Mel Powell, Member

Staff: Ashley Staples-Reid, Special Projects Program Manager, Office of the County Administrator

General Business & Administrative Matters

1. Call to order – determine quorum
 - i. Determined quorum. Meeting was called to order at 4:03pm
2. Approve open agenda for April 25, 2023
 - i. Brian Fairweather motioned to amend and approve the agenda to include New Business item 2 – 2022 FDS Update. Motion seconded by Thomas McClarren. Motion passed 3-0-1 (T.Cox absent for vote).
3. Review and approve open minutes from March 21, 2023 meeting.
 - i. Thomas McClarren motioned to approve March meeting minutes as presented. Motion seconded by Timothy Cox. Motion passed unanimously.

New Business

1. Request to Delete Positions from Financial Disclosure List – Ethics Commission Concurrence Review
 - i. County Attorney
 - a. Reconsideration/Additional justification needed for senior paralegal position. Timothy Cox to draft response to county attorney John Norris.
 - ii. Finance & Budget
 - a. Justification for Budget Analyst and Accountant II positions not received. Request to exempt has been denied by consensus.
 - iii. Calvert Marine Museum (CMM)
 - a. Human Resources (HR) confirmed that CMM Society employees are not Calvert County Government employees, CMM Director will need to update request to include all CMM Society position (missing several per HR).
2. 2022 FDS Update
 - i. 36% compliance among Calvert County Government and appointed officials. Staff will make final attempt to receive forms and Ethics Commission will begin penalty determinations during May's meeting.

Old/Unfinished Business

1. Stipend discussion.
 - i. Awaiting data from Maryland Association of Counties (MACo) prior to further discussion.

Public Comment

N/A

Recess, subject to Motion of Privilege for Closed Meeting:

Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.

1. **3-305(b)(1)(ii)** – to discuss personnel matters that affect one or more specific individuals.

Motion to recess to Executive Session:

Timothy Cox motioned, Thomas McClarren seconded. Motion passed unanimously.

Commission ended open session and entered closed session at 4:46pm

Minutes to be adopted at next meeting

Transcribed by: Ashley Staples-Reid, Special Projects Program Manager, County Administrator